

DELHI AVIATION FUEL FACILITY (P) LIMITED

Request for Proposal (RFP)

FOR

**Term Life Insurance Policy
and
Group Personal Accident Policy
2016-17**

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Section-1

REQUEST FOR PROPOSAL

DAFFPL invites proposals from interested bidders to submit the best commercial quote for Group Term Life Insurance on the terms and conditions contained in this RFP.

The interested parties are advised to adhere to the following schedule for the purpose of this Request for Proposal and submit their queries, replies & quotations at details mentioned below:

Date of issuance of Request for Proposal	:	9 th November, 2016
Last Date for submission of queries and response	:	15 th November, 2016
Last date for Proposal submission	:	25 th November, 2016 18:00 hours

“NO PROPOSAL WILL BE CONSIDERED AFTER THE LAST DATE & TIME FOR PROPOSAL SUBMISSION”

Contact Details:

For any further information about the company, please visit www.daffpl.in

Further, for any updation, clarification and amendment, please visit our website on regular intervals.

You can also contact at the following details for clarification or the submission of the Proposal:

Mr. Tarun Sharma (Finance & Accounts)

(O) 011-25654862

Email: tarun.sharma@daffpl.in

Address: **Aviation Fuelling Station, Shahbad Mohammad Pur, IGI Airport, Near Dwarka Sector 8 Metro Station, New Delhi-110061**

Section-3

POLICY REQUIREMENT

Policy Coverage:

The company intends to take a Group Term Life Policy including Group Personal Accident for its employees as per the details as contained below. Any updation or addition/deletion in the number of employees or their sum insured will be updated by the company as and when required. The policy should be 24*7 having a worldwide coverage and not restricted to the office hours only.

The details of the employees and the sum assured required are as follows:

S. No.	Age	Gender	Sum-insured (Amt in Lacs)
1	41	Male	100.00
2	35	Female	35.00
3	36	Male	30.00
4	28	Male	40.00
5	29	Male	25.00
6	26	Male	20.00
			250.00

Kindly send your best commercial offer as the Group Term Life Policy including the Group Personal Accident Policy.

Other terms & conditions:

- a. The commercial offer shall mention insurance premium amount and any applicable taxes separately.
- b. Insurance company should clearly mention the list of exclusion and deductibles, if any.